



KRISTIN MATWICZYK

Cary, NC | 919-395-5242 | kmatwdesign@gmail.com

Graphic Design Portfolio: <https://kmatwdesign.com>

SKILLS

Adobe Creative Suite
and Microsoft Office 365
2018–Current

- ✦ Knowledgeable in Adobe Illustrator, Photoshop, InDesign, Express, Adobe Bridge, After Effects, XD, Premiere Pro, FontSelf, and Dreamweaver, plus WordPress, HTML5, CSS
- ✦ Resourceful in Microsoft PowerPoint, Excel, Teams, Outlook, SharePoint, Word, plus Canva and Figma
- ✦ Impeccable communication, leadership, time management, and organization skills
- ✦ Strong work ethic, rapid learner with excellent attention to details, authentically kind and reliably punctual

AWARDS

- ✦ Awarded the Temple Sloan Family Foundation Scholarship, 2021–22 Academic Year, WTCC
- ✦ Awarded the Charles and Colvard Women’s Empowerment Scholarship, 2020–21 Academic Year, WTCC
- ✦ Awarded the Curtis and Jackie Dail Endowed Scholarship, 2019–20 Academic Year, WTCC
- ✦ Dean’s List Honor, Spring 2001, WMU

SUMMARY

Graphic Designer skilled with Adobe Creative Suite | Professional and experienced visual artist

GRAPHIC DESIGN EXPERIENCE

Exhibit Specialist | City of Raleigh | June 2022–December 2024

- Part-time Assistant to the Curator of Exhibit Design | Historic Resource and Museums Program
- Design signage and marketing materials | Research, design, print prep, and install multiple exhibits
- Organize and share design files | Copy Editing | Develop initial concepts to final installation

Work Based Learning Internship | Studio 557 & Illume Collective | January–May 2022

- Assistant Team Member | Designer
- Designing social media graphics | Assisting with photo shoots | Virtual scheduling in Asana
- Duties included creating vectors in Illustrator | Engage in Client Meetings | Event Promotion

Website Redesign Re-branding Project | Choices In Wellness LLC | July 2020

- Account Executive / Manager | Designer
- Responsible for Project Oversight | Team Organization | Virtual Communications Liaison
- Duties included Design work in Illustrator and Photoshop | Defining deadlines | Encouraging cohesion
- Led final group virtual presentation | Coordinated virtual meetings with client | Guided team meetings

EDUCATION

Wake Tech Community College, Raleigh, NC | Graduated July 2022
Associate in Applied Science, Advertising and Graphic Design

Advanced Graphic Design Certificate | May 2022

Portfolio Design Certificate | May 2022

Web and Graphic Design Certificate | July 2021

START Internship Program, Geology Field Guide Project | STEM Symposium Virtual Presentation | April 2021

Western Michigan University, Kalamazoo, MI | Graduated May 2001
Bachelor of Art in Art | Focus on Drawing, Painting, Digital Media, Photography

FINE ART EXPERIENCE

Kmatw | Local Artist | Raleigh, NC | 2001–Present

Oil Painting | Illustration | Sculpture

- Published in *The News & Observer*, *The Indy Weekly*, *The Raleigh Hatcher*
- Permanent Installation at King’s Music Venue and Big Cat
- Mural work at Larry’s Beans, Remedy Diner, Design Point offices, Jackpot
- Curator of multiple group and solo shows

Scan the QR Code with
your phone’s camera
to conveniently link to my
Graphic Design Portfolio.

